

Schools of Social Work Course Assignments and Course Caps Survey Results Master's Colleges & Universities

In September 2019 the academic directors at the University at Buffalo School of Social Work surveyed schools of social work to gather information about how they went about establishing faculty teaching assignments and course capacities. Below are summary data from that survey. Additionally, cumulative results can be viewed at <https://www.surveymonkey.com/results/SM-WSXJ3BDQ7/>. *All results in this report are limited to responses from Master's Colleges & Universities.

Type of University/College	%	N
Public	67	8
Private non-profit	33	4
Private for-profit	0	0
TOTAL		12

American Association of Universities (AAU) Member	%	N
Yes	50	6
No	50	6
TOTAL		12

Universities which are Unionized	%	N
Union	58	7
No Union	42	5
TOTAL		12

Degrees Offered	%	N
Certificate	8	1
Associates	8	1
Bachelors	75	9
Masters	100	12
Doctorate – PhD	0	0
Doctorate – DSW	8	1
Graduate Certificate	17	2
Other	8	1

Academic Calendar Structure	%	N
Semester	92	11
Quarters	0	0
Other: Trimester with two terms within each trimester	8	1
TOTAL		12

Geographic Location	%	N
Pacific Northwest US (AK, WA, OR, ID, MT, WY)	8	1
Western US (CA, NV, AZ, UT)	33	4
North Central US (ND, SD, MN, IA, WI, IL)	17	2
South Central US (CO, NM, KS, OK, TX, MO, AK, LA)	0	0
Southern US (TN, NC, SC, VA, AL, GA, FL)	17	2
Midwest US (MI, IN, OH, KY, WV)	0	0
North East (ME, NH, VT, MA, RI, CT, NY, PA, NJ, DE, MD, DC)	25	3
TOTAL		12

Respondents Primary Role	%	N
Program Director	50	6
Department Chair	50	6
TOTAL		12

Total Enrollment Across All Programs	%	N
0-99	17	2
100-199	33	4
200-299	8	1
300-399	17	2
400-499	0	0
500 or more	25	3
TOTAL		12

Total MSW Enrollment	%	N
0-99	42	5
100-199	17	2
200-299	17	2
300-399	25	3
400-499	0	0
500 or more	0	0
TOTAL		12

Faculty Employed	0	<5	6-9	10-14	15-19	20-24	25-29	>30	N
FT Tenured	9% (1)	55% (6)	27% (3)	9% (1)	0% (0)	0% (0)	0% (0)	0% (0)	11
FT Tenure-Track	9% (1)	73% (8)	18% (2)	0% (0)	0% (0)	0% (0)	0% (0)	0% (0)	11
FT Non-Tenure Track	0% (0)	67% (8)	33% (4)	0% (0)	0% (0)	0% (0)	0% (0)	0% (0)	12
PT Adjunct	0% (0)	25% (3)	17% (2)	25% (3)	0% (0)	0% (0)	8% (0)	25% (3)	12

Faculty Titles for FT Faculty Whose Primary Responsibility is Teaching (No Research)	%	N
Clinical Faculty	20	2
Lecturer	40	4
Other: <ul style="list-style-type: none"> Assistant, Associate, and Full Professor Instructor 	40	4
TOTAL		10

Number of Courses Offered	NA	1-4	5-9	10-14	15-19	20-24	25-29	>30	N
UG BSW Required Courses	10% (1)	0% (0)	30% (3)	40% (4)	10% (1)	0% (0)	10% (1)	0% (0)	10
MSW Required Courses	0% (0)	0% (0)	50% (6)	8% (1)	25% (3)	8% (01)	0% (0)	8% (1)	12
DSW Required Courses	100% (4)	0% (0)	0% (0)	0% (0)	0% (0)	0% (0)	0% (0)	0% (0)	4
PhD Required Courses	100% (4)	0% (0)	0% (0)	0% (0)	0% (0)	0% (0)	0% (0)	0% (0)	4
Electives (across all degree levels)	12% (1)	12% (1)	38% (3)	25% (2)	12% (1)	0% (0)	0% (0)	0% (0)	8

Typical Teaching Loads	1	1-1	1-2	2-2	1-3	2-3 Or 3-2	3-3	4-3	4-4	5-5	N
Full-Time Faculty (Tenured)	N/A	N/A	N/A	N/A	N/A	1	4	N/A	6	N/A	11
Full-Time Faculty (Tenure-Track)	N/A	N/A	N/A	N/A	N/A	2	4	N/A	5	N/A	11
Full-Time Faculty (Non-Tenure Track)	N/A	1	N/A	N/A	N/A	1	3	1	4	1	11
Full-Time Clinical Faculty/Lecturer	N/A	N/A	N/A	N/A	N/A	N/A	1	N/A	N/A	N/A	1
Part-Time Adjunct	1	2	2	3	N/A	N/A	2	N/A	N/A	N/A	10

Factors considered when assigning faculty to specific courses		
<i>Themes</i>	%	N
Full-Time Faculty (Tenure Track)		
Expertise/Area of Expertise	80	8
Faculty Preference	40	4
Course Schedules/Time/Day availability	30	3
Education Level/Practice Experience/Credentials	30	3
Faculty Arrangements (Administrative duties, buy-outs, Course Prep, etc.)	30	3
Needs of Program	30	3
Enrollment	10	1
Seniority/Rank	10	1
Teaching Loads	10	1
Time Allocation Model	10	1
Full-Time Faculty (Non-Tenure Track)		
Expertise/Area of Expertise	55	6
Faculty Preference	45	5
Course Schedules/Time/Day availability	27	3
Needs of Program	27	3
Faculty Arrangements (Administrative duties, buy-outs, etc.)	18	2
Education Level/Practice Experience	9	1
Enrollment	9	1
Seniority/Rank	9	1
Teaching Loads	9	1
Time Allocation Model	9	1
Full-Time Clinical Faculty/Lecturer		
Education Level/Practice Experience	40	2
Expertise/Area of Expertise	40	2
Faculty Preference	20	1
Needs of Program	20	1
Teaching Loads	20	1
Full-Time Clinical Faculty/Lecturer		
Expertise/Area of Expertise	66	6
Course Schedules/Time/Day availability	33	3
Education Level/Practice Experience	33	3
Faculty Preference	22	2
Needs of Program	22	2
Enrollment	11	1
Seniority/Rank	11	1
Teaching Loads	11	1

Policies/Standards utilized when assigning faculty to courses	%	N
Courses are assigned based on faculty expertise.	92	11
Efforts are made to assign multiple sections of the same course to one faculty member	50	6
Other: <ul style="list-style-type: none"> Faculty preference matched with needs of school Faculty choose top 5 which are then matched with need and schedule Lead faculty status and then round-robin selection after random drawing to determine order of selection. Priority based on tenure-track, full-time lecturer, and P/T lecturer 	50	6
Courses are prioritized based on how many times the faculty member has taught the course before.	33	4
Courses are assigned based on seniority.	25	3
Courses are assigned based on what the faculty member taught most recently.	17	2

If multiple faculty members want to teach the same class – how assigning the class is prioritized		
Themes	%	N
Seniority	42	5
Expertise	33	4
Course Schedule (Days/Times)	25	3
Director/Chair's Choice	25	3
Faculty Preference	17	2
Rotation System	17	2
Tenure Track Faculty Preference over Non-Tenure Track	17	2

When determining faculty course assignments, do you also take into consideration course enrollment capacities (caps)?		
	%	N
Yes	8	1
No	75	9
Other: <ul style="list-style-type: none"> All course caps are the same (20 per class) Caps, but also minimum enrollment in a small program (5-10 depending on course) 	17	2

Course Enrollment Capacity								
Course Content Area	Less than 10	11-15	16-20	21-25	26-30	31+	No Caps	Total
Human Behavior/Social Environment (HBSE)	0% (0)	0% (0)	17% (2)	17% (2)	17% (2)	0% (0)	0% (0)	12
Diversity/Oppression	0% (0)	8% (1)	8% (1)	50% (6)	33% (4)	0% (0)	0% (0)	12
Social Work History/Policy	0% (0)	0% (0)	25% (3)	50% (6)	17% (2)	8% (1)	0% (0)	12
Research	0% (0)	8% (1)	33% (4)	42% (5)	8% (1)	8% (1)	0% (0)	12
Foundation Intervention	0% (0)	9% (1)	45% (5)	45% (5)	0% (0)	0% (0)	0% (0)	11
Advanced Intervention	0% (0)	17% (2)	50% (6)	33% (4)	0% (0)	0% (0)	0% (0)	12
Electives	0% (0)	0% (0)	27% (3)	55% (6)	18% (2)	0% (0)	0% (0)	11

Comments:

- Field Seminar: 10
- Online can be larger than the numbers above.
- All classes, except field seminar, capped at 25 (MSW) and 35 (MSW). Field seminar capped at 9 for both programs.
- BASW classes capped at 25-30.

Primary Factors Considered when Determining Course Enrollment Capacity <i>(Check all that apply)</i>					
Course Content Area	Physical Classroom Size	Faculty Preference	Clinical VS Non-Clinical	Online VS Seated	N
Human Behavior/Social Environment (HBSE)	75% (6)	12% (1)	50% (4)	12% (1)	8
Diversity/Oppression	75% (6)	12% (1)	63% (5)	12% (1)	8
Social Work History/Policy	63% (5)	25% (2)	50% (4)	0% (0)	8
Research	63% (5)	25% (2)	50% (4)	12% (1)	8
Foundation Intervention	67% (6)	11% (1)	78% (7)	0 (0)	9
Advanced Intervention	56% (5)	22% (2)	78% (7)	0% (0)	9
Electives	57% (4)	29% (2)	43% (3)	0% (0)	7

Do you allow your full-time faculty to teach overloads?		
	%	N
Yes	75	9
No	17	2
Rarely	8	1
<i>Additional comments about teaching overloads and compensation</i>		
<ul style="list-style-type: none"> Limited to 1 additional class per semester. Compensation a percentage of salary. Compensated adjunct rate. Faculty may work up to a 25% overload, and be compensated at the standard university salary rate (determined by collective bargaining agreement). May teach in the graduate school or division of continuing education for online courses or courses that start later than 4:30pm for additional pay. Overloads for daytime classes result in faculty banking hours. Limited to summer term Noted compensation amounts per course overload: \$5,000, \$3,000 		

Compensation for the following adjunct faculty			
	Min	Max	Average
Adjuncts who hold field education responsibilities	\$2,750	\$5,000	\$3,957
Adjuncts who teach exclusively online	\$2,750	\$10,000	\$4,656
Adjuncts who teach in seated programs	\$2,750	\$5,000	\$3,655
Additional Comments:			
<ul style="list-style-type: none"> \$4,000 MSW, \$5000 PhD 			